

## **Annual Board of Directors Meeting of theowist**

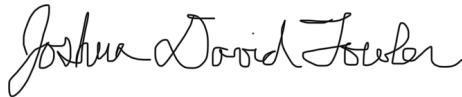
November 19, 2023

By unanimous vote we the undersigned do hereby agree that the following listed actions are right, proper and approved by the authority of the Articles of Incorporation of theowist and the Bylaws of theowist; and that the following listed actions shall serve as the minutes of this Board Meeting.

### **Actions**

1. Joshua David Fowler is appointed as a "Host" (an officer level position) and shall hold this position until the later of one year or the next annual Board meeting; or until resignation or removal.
2. The appendix document "Caretaker Positions" was amended to change the name of "Records Caretaker" position to "Archives Caretaker" position. This amendment is approved.
3. Erica Marie Fowler is appointed "Archives Caretaker" (an officer level position) and shall hold this position continuously until resignation or removal.

Joshua David Fowler, Initial Director 11/19/22

A handwritten signature in cursive script that reads "Joshua David Fowler".

## Appendix: "Caretaker Positions"

### Caretaker Positions These are Officer level positions.

#### Vote Caretaker:

The Vote Caretaker shall be the first Caretaker position; and will be responsible for the proper administration and counting of votes for the establishment of new Directors for the Board of Directors of theowist. By Article VII Director Selection and Article VI Members (Subsection Caretakers), of the Articles of Incorporation of theowist; and by the Bylaws Article V Directors section 5.11 Special Election, of theowist; Vote Caretaker being the first recognized Caretaker shall serve as the most senior Officer, and shall hold this position indefinitely without need for annual board approval until such time of resignation or death. In the event of resignation or death of the Vote Caretaker, as per the AOI and Bylaws; the responsibility of the Special Election shall be that of the most senior consecutively serving and current Officer (Caretaker or Host) of theowist.

#### Legal Caretaker:

The Legal Caretaker will be responsible for interpretation of Law, and counseling the Board of Directors for all legal matters. The Legal Caretaker should remain well versed in law, but is not required to practice law. The Legal Caretaker shall have the right to procure legal council on behalf of theowist, but is not automatically entitled to spend theowist funds for said legal council. The Legal Caretaker may be reimbursed for funds used for legal council on behalf of theowist.

The Legal Caretaker may from time to time be given special authority by the Board of Directors to sign, apply for, or otherwise administer legal documentation.

The Legal Caretaker shall provide electronic copies of all documentation to the Records Caretaker and the Board of Directors. The Legal Caretaker is expected provide an annual legal assessment document of theowist to the Board of Directors by November 8th of each year.

#### Treasury Caretaker:

The Treasury Caretaker will be responsible for the proper accounting of financial matters for theowist. All expenses and incomes will be reported to the Treasury Caretaker. The Treasury Caretaker does not have the right to spend funds, however they can restrict the use of funds for matters other than legal compliance, pending board approval. That is to say, the Treasury Caretaker must allow fees and taxes to be paid, but may prevent (for example) the purchase of a new vehicle.

The Treasury Caretaker is expected to provide an annual financial assessment document to the Board of Directors and Record Caretaker, and provide tax preparation for approval of and signing by the Board of Directors by November 8th of each year.

#### Archives Caretaker:

The Archives Caretaker will be responsible for keeping and maintaining copies of all theowist official documentation.

The Archives Caretaker will keep track of and maintain reading materials from different Gatherings, book donations, and other miscellaneous written materials.

The Archives Caretaker is expected to provide an annual document of all records to the Board of Directors by November 8th of each year.

Joshua Fowler, Initial Director Nov/19/2022